

Request for Proposal

Consultancy: Community Development Training

Conservation International Suriname (CI Suriname) is looking for a consultant for a **Community Development Training in Alalapadu** to execute project activities for a period of 2.5 months. With the assistance of CI-Suriname, a sustainable livelihood project was implemented in the Trio village, Alalapadu by creating possibilities to produce, and assist in selling Tuhka oil (Brazil nut oil) and Tuhka roasted nuts, which generate more income for the community. The objective of this consultancy is to provide a community development training for enhancing the capacity and skills of the community of Alalapadu.

Timeline & Deliverables

No.	Services	Deliverables	Acceptance Criteria	Due dates
1.	Prepare workplan	Workplan	The workplan must contain the following: a) Timeline b) A training plan/program with clearly defined objectives and day to day activities c) A final design for the Certificates of Completion d) A training methodology	September 12, 2022
2.	Prepare Community Development Training manual	Community Development Training manual	The training manuals must contain the following, but not limited to: a) Day-to-day training program b) The different subjects of the training (with illustrations)	September 26, 2022
3.	Provide Community Development training	Proof of training: Pictures and attendance lists Short technical report	Pictures and attendance lists Short technical report	October 17, 2022
4.	Prepare final report of training session	Final report	The final report must contain the following: a) A summary of the subjects of the training b) The training report c) Participant list, pictures of the training sessions, recordings (if available) d) The next steps and recommendations for improvement	October 31, 2022

Requirements

Applicant should meet the following requirements:

- A bachelor's degree or higher in Sociology or Agogic Sciences;
- Five years' relevant work experience;
- Good communication skills;
- Highly organized and able to multitask and prioritize tasks;
- Flexible and adaptable to changing work environments;
- Experience to work with Indigenous organizations/ communities is a pre;
- Excellent Dutch and English proficiency, both in speaking and writing;
- Excellent knowledge of Sranan Tongo

Selection Criteria

- Overall quality of CV and Cover Letter – 3 pts
- Education Requirement - 3 pts
- Work Experience Requirement- 3 pts
- Experience with similar projects- 3 pts
- Understanding of the challenges and cultural background of Indigenous communities - 3 pts
- Experience in effectively training groups of people who are not familiar with the subjects and the ability to convey complex details or technical information - 3 pts
- Comprehensive technical proposal on how to conduct the Community Development training - 3 pts
- English and Dutch proficiency, both in speaking and writing - 3 pts
- Highly familiar employing cultural awareness and sensitivity - 3 pts
- Budget – 3 pts

Interested?

Applications should be sent, in English, to ci-suriname@conservation.org on or before June 27th, 2022 by 4 PM. Please specify "Community Development Training consultant + Your Name" in the subject line. Applications should include:

- (i) A resume of the applicant providing detailed information on the criteria listed in the "selection criteria" section of the RFP;
- (ii) A minimum of five (5) years' experience in training local communities, especially community development enterprises in Suriname;

Questions and clarifications regarding the consultancy may be addressed no later than June 27th, 2022 to the Technical Manager; Ms. Eryln Power by e-mail: epower@conservation.org.