

**Request for Quotation**

Subject: Equipment on behalf of SBB

RFQ No: CI-112496

Date of Issuance: October 26, 2021

---

Conservation International (CI) is implementing the Climate Smart Forestry, Contribution to the formulation of the curriculum for the training of forest guards. Within this context, CI is procuring equipment. CI invites all eligible suppliers to provide your best offer for this solicitation by the due date stated in part 2.

1. **Type of Contract.** The anticipated type of award resulting from this RFQ is a firm Fixed Price Purchase Order. The chosen vendor will agree to comply with all terms.
2. **Submission of Quotations:**
  - a. **Deadline.** All quotations are due on **November 16, 2021** by no later than **4 PM (GMT-3)** Late submissions will not be accepted. Quotations should be sent by email, in PDF format, to [xkarijodinomo@conservation.org](mailto:xkarijodinomo@conservation.org) and [emisiekaba@conservation.org](mailto:emisiekaba@conservation.org). The subject line of the email must reference the RFQ No. CI-112496 of this solicitation.
  - b. **Validity of bid.** **5** days from the submission deadline.
  - c. **Clarifications.** Requests for clarification to this RFQ must be made in writing via e-mail to: [xkarijodinomo@conservation.org](mailto:xkarijodinomo@conservation.org) and [emisiekaba@conservation.org](mailto:emisiekaba@conservation.org) no later than **4 PM (GMT-3), October 26, 2021**.
3. **Quotations must include:**
  - a. **Company profile** – describing the nature of business, field of expertise, licenses, certifications, accreditations etc.
  - b. **Two client references** that bidder recently provided similar goods/equipment/services to.
  - c. **Signed quotation** (see Attachment 2) with contact information on vendor's letterhead that addresses all elements in this solicitation.
  - d. **Signed Representation of Transparency, Integrity, Environmental and Social Responsibility** (Attachment 1)
  - e. **Technical drawings and warranty of the goods**

4. **Specifications.** CI would like to purchase goods similar or equivalent to what is described below:

Item	Units	Specification
Laptops for region managers, command center, export department, + accessories	40	<p>Hardware Specs (minimal):</p> <ul style="list-style-type: none"> <li>· CPU: Intel i5 of AMD Ryzen 5</li> <li>· Memory: 8Gb DDR4</li> </ul> <p>Hard drive: 500 GB</p> <ul style="list-style-type: none"> <li>· Trusted Platform Module 2.0 (TPM 2.0)</li> <li>· HDMI, USB-C &amp; USB 3.0 ports (minimal 1)</li> <li>· Gigabit Ethernet port</li> <li>· Laptop monitor, minimal 14-inch 1920x1080 resolute</li> </ul> <p>Software Specs (minimal)</p> <ul style="list-style-type: none"> <li>· Windows 10Pro (factory license installed)</li> <li>· Office 365 standard 1yr license</li> </ul> <p>Peripherals:</p> <ul style="list-style-type: none"> <li>· 900 Joules Appliance Voltage Protector</li> <li>· Desktop PC's: Battery Back UPS 1000VA (incl. AVR)</li> <li>· Wireless Keyboard &amp; Mouse Combo (Logitech brand)</li> <li>· Laptop bags</li> </ul>
Desktops for field stations	11	<p>Hardware Specs (minimal):</p> <ul style="list-style-type: none"> <li>· CPU: Intel i5 of AMD Ryzen 5</li> <li>· Memory: 8Gb DDR4</li> </ul> <p>Hard drive: 500 GB</p> <ul style="list-style-type: none"> <li>· Trusted Platform Module 2.0 (TPM 2.0)</li> <li>· HDMI, USB-C &amp; USB 3.0 ports (minimal 1)</li> <li>· Gigabit Ethernet port</li> <li>· Desktop monitor, minimal 23-inch 1920x1080 resolute, HDMI</li> <li>· Windows 10Pro (factory license installed)</li> <li>· Office 365 standard 1yr license</li> </ul> <p>Peripherals:</p> <ul style="list-style-type: none"> <li>· 900 Joules Appliance Voltage Protector</li> <li>· Desktop PC's: Battery Back UPS 1000VA (incl. AVR)</li> <li>· Wireless Keyboard &amp; Mouse Combo (Logitech brand)</li> </ul>
Tablets	20	<p>Samsung Galaxy Tab Active2 8" Ruggedized Tablet Wi-Fi 16GB- sim option, Black (SM-T390NZKAXAR) B07856DNSX</p> <p>Peripherals:</p> <ul style="list-style-type: none"> <li>-Case</li> <li>-Pen</li> </ul>

Power banks	20	HALO Bolt 58830 mWh Portable Phone Laptop Charger Car Jump Starter with AC Outlet and Car Charger - Black Graphite
Scanners	10	TAO TRONICS 2 IN 1 BLUETOOTH BARCODE SCANNERS
GPS	20	GPSMAP GARMIN 64S
CCTV :		
Recorder	5	8CH NVR
Harde schijf	5	HDD 1TB surveillance harddrive
Empty cabinet	5	Metal Empty cabinet 40X40X20 cm, IP66
Camera	5	LR 2MP@30FPS,7-22mm LPR,True WDR,Starl
Camera	1	(License Plate camera)
memory card	5	64GB microSDXC UHS-I U1 100MB/s F
Camera	15	4MP@30FPS IP Bullet Motorized 2.8mm-12m
stabilizer	5	AVR 1200VA/600W 110V-8 OUT Stabilizer
kabel	1500 meter	Kabel Cat6
kabel	1500 meter	Kabel VMVK
batterijen	2	AD-712BNP 12V 7 AMP Battery Gasil
installatie + herstel alarmsysteem op 2 locaties	1	Installatie + herstel alarmsysteem 2X locaties
UPS	5	UPS/AVR 1500VA/900W 8-out
Component for live monitoring	2	EVL-4CG IP Interface Module for DSC
Walkie Talkie +accessories	15	MOTOROLA DEP 570E DIGITAL 2-WAY RADIO  MOTOROLA 8500E DIGITAL 2-WAY RADIO RECEIVER (Base Radio)  HIKVISION COMPATIBLE H. VIEW 5MP PO IP DOME CAMERA
Prefab container office command center	1	20 feet with air-condition and electricity connection. Office space for 4 persons, preferably furnished.
Winch for terrain cars	2	12000 lbs.
Chainsaws	1	DISPLACEMENT 5.56cu. in ENGINE POWER 7.2 bhp POWERHEAD WEIGHT 16.3 lbs. FUEL CAPACITY 27.9 oz. CHAIN OIL CAPACITY 12.2 oz. OILOMATIC® CHAIN 3/8" RS 3 POWER SOURCE GAS
	1	DISPLACEMENT 2.77cu. in ENGINE POWER 3.0 bhp POWERHEAD WEIGHT 10.1 lbs. FUEL CAPACITY 15.9 oz. CHAIN OIL CAPACITY 6.8 oz.

5. **Evaluation of Quotations.** In evaluating quotations, CI will seek the best value for money considering the merits of the technical and costs factors. Quotations will be evaluated using the following criteria: **Quotations will be evaluated ONLY against the Evaluation Criteria in the RFQ (no other evaluation criteria may be considered for selection).**

Evaluation Criteria	Score (out of 100)
Quotation fully complies with requirements of the RFQ.	30 Max points
Client references	20 Max points
Delivery terms and conditions	20 Max points
Warranty	20 Max points
Price	20 Max points

6. **Currency.** Price must be quoted in **US dollars** with taxes/duty shown separately. CI reserves the right to determine upon seeing the bids which components of pricing should be used as the basis of comparison between quotations.
7. **Price for shipping.** Please provide prices and additional expenses for shipping (If any). CI reserves the right to determine upon seeing the bids which components of pricing should be used as the basis of comparison between quotations.
8. **Warranty & Replacement:** Explain in detail the terms and conditions of the warranty provided by the company, and to what extent they apply.
9. **Post-Performance:** Explain any post-performance your company may offer such as: **(List your post performance requirements here.) Performance requirements define how well the software system accomplishes certain functions under specific conditions.**
10. **Resulting Award.** CI reserves the right to issue an award with no further discussion, or to modify the award type. Issuance of this RFQ in no way obligates CI to award a purchase order, nor does it commit CI to pay any costs incurred by the bidder in preparing and submitting the quotation. CI reserves the right to enter negotiations about price and terms as required.
11. **Confidentiality.** All proprietary information provided by the bidder shall be treated as confidential and will not be shared with potential or actual applicants during the solicitation process. This includes but is not limited to price quotations, cost proposals and technical proposals. CI may, but is not obliged to, post procurement awards on its public website after the solicitation process has concluded, and the contract has been awarded. CI's evaluation results are confidential and applicant scoring will not be shared among bidders.

- 12. Code of Ethics.** All Offerors are expected to exercise the highest standards of conduct in preparing, submitting and if selected, eventually carrying out the specified work in accordance with CI's Code of Ethics [for GCF-funded projects only, add: "and the Green Climate Fund's [Policy on Prohibited Practices](#)"]. Conservation International's reputation derives from our commitment to our values: Integrity, Respect, Courage, Optimism, Passion and Teamwork. CI's Code of Ethics (the "Code") provides guidance to CI employees, service providers, experts, interns, and volunteers in living CI's core values, and outlines minimum standards for ethical conduct which all parties must adhere to. Any violation of the Code of Ethics, as well as concerns regarding the integrity of the procurement process and documents should be reported to CI via its Ethics Hotline at [www.ci.ethicspoint.com](http://www.ci.ethicspoint.com).
- 13. Attachments:**
- Attachment 1: Representation of Transparency, Integrity, Environmental and Social Responsibility
- Attachment 2: Quotation Form

**Attachment 1**

**Representation of Transparency, Integrity, Environmental and Social Responsibility**

RFQ No. CI-112496

All Offerors are expected to exercise the highest standards of conduct in preparing, submitting and if selected, eventually carrying out the specified work in accordance with CI's Code of Ethics. CI's Code of Ethics provides guidance to CI employees, service providers, experts, interns, and volunteers in living CI's core values, and outlines minimum standards for ethical conduct which all parties must adhere to. Any violations of the Code of Ethics should be reported to CI via its Ethics Hotline at [www.ci.ethicspoint.com](http://www.ci.ethicspoint.com).

CI relies on the personal integrity, good judgment and common sense of all third parties acting on behalf, or providing services to the organization, to deal with issues not expressly addressed by the Code or as noted below.

- I. **With respect to CI's Code of Ethics, we certify:**
  - a. We understand and accept that CI, its contractual partners, grantees and other parties with whom we work are expected to commit to the highest standards of Transparency, Fairness, and Integrity in procurement.
  
- II. **With respect to social and environmental standards, we certify:**
  - a. We are committed to high standards of ethics and integrity and compliance with all applicable laws across our operations, including prohibition of actions that facilitate trafficking in persons, child labor, forced labor, sexual abuse, exploitation or harassment. We respect internationally proclaimed human rights and take no action that contributes to the infringement of human rights. We protect those who are most vulnerable to infringements of their rights and the ecosystems that sustain them.
  - b. We fully respect and enforce the environmental and social standards recognized by the international community, including the fundamental conventions of International Labour Organization (ILO) and international conventions for the protection of the environment, in line with the laws and regulations applicable to the country where the contract is to be performed.
  
- III. **With respect to our eligibility and professional conduct, we certify:**
  - a. We are not and none of our affiliates [members, employees, contractors, subcontractors, and consultants] are in a state of bankruptcy, liquidation, legal settlement, termination of activity, or guilty of grave professional misconduct as determined by a regulatory body responsible for licensing and/or regulating the offeror's business
  - b. We have not and will not engage in criminal or fraudulent acts. By a final judgment, we were not convicted in the last five years for offenses such as fraud or corruption, money laundering or professional misconduct.
  - c. We are/were not involved in writing or recommending the scope of work for this solicitation document.
  - d. We have not engaged in any collusion or price fixing with other offerors.



- e. We have not made promises, offers, or grants, directly or indirectly to any CI employees involved in this procurement, or to any government official in relation to the contract to be performed, with the intention of unduly influencing a decision or receiving an improper advantage.
- f. We have taken no action, nor will we take any action to limit or restrict access of other companies, organizations or individuals to participate in the competitive bidding process launched by CI.
- g. We have fulfilled our obligations relating to the payment of social security contributions or taxes in accordance with the legal provisions of the country where the contract is to be performed.
- h. We have not provided, and will take all reasonable steps to ensure that we do not and will not knowingly provide, material support or resources to any individual or entity that commits, attempts to commit, advocates, facilitates, or participates in terrorist acts, or has committed, attempted to commit, facilitate, or participated in terrorist acts, and we are compliant with all applicable Counter-Terrorist Financing and Anti-Money Laundering laws (including USA Patriot Act and U.S. Executive Order 13224).
- i. We certify that neither we nor our directors, officers, key employees or beneficial owners are included in any list of financial or economic sanctions, debarment or suspension adopted by the United States, United Nations, the European Union, the World Bank, or General Services Administration's List of Parties Excluded from Federal Procurement or Non-procurement programs in accordance with E.O.s 12549 and 12689, "Debarment and Suspension". [\[Include additional sanctions lists of the country of a public donor, if required by the donor.\]](#)

Name: Eunike Alexander - Misiekaba

Signature: \_\_\_\_\_

Title: Technical Manager

Date: October 26, 2021

