

Request for Proposal

Consultancy: Oil Production and Hygiene Training

Conservation International Suriname (CI Suriname) is looking for a consultant for an **Oil Production and Hygiene Training in Alalapadu** to execute project activities for a period of 8 weeks.

The objective of this consultancy is to strengthen the technical capacity of approximately 20 people of Stichting Tuhka and the Brazil nut facility workers by providing training in the production of Brazil nut products and coaching during the production process. The training and coaching sessions should result in increased efficiency and hygiene of the production process of the Brazil nut oil and roasted nuts in the oil processing unit in Alalapadu. It is also important to improve a clean and hygienic environment while processing Brazil nuts into a highly added value oil product.

Timeline & Deliverables

#	Activity	Deliverables/reports	Due dates
1	Submit Workplan	Workplan containing: a) Reviews of all the processes and procedures, including identification of issues and points for improvement, and the efficiency of personnel b) A training plan/program with clearly defined objectives and day to day activities c) A review of the current structure of the facility and proposal for implementation of improvements	July 19, 2021
2	Prepare and conduct field activities in Alalapadu	Draft training manuals in Hygiene and Production of Oil and Roasted Nuts containing training guides	August 09, 2021
3	Draft final report	Submit final report and final training manuals	August 30, 2021

Requirements

Applicant should meet the following requirements:

- A relevant Bachelor's degree or higher in Food Engineering or Agro-processing
- A minimum of three (3) years' experience in NTFP's processing and in training local communities, especially community development enterprises in Suriname
- Expertise in hygiene practices
- Dutch and English proficiency, both in speaking and writing
- Excellent knowledge of Sranan Tongo

Selection Criteria

- Overall quality of CV and Cover Letter – 3 pts
- Education Requirement - 3 pts
- Work Experience Requirement- 3 pts
- Experience in NTFP's processing including the ability to effectively convey complex details or technical information - 3 pts
- Experience with similar projects- 3 pts
- Understanding of the challenges and cultural background of Indigenous communities - 3 pts
- English and Dutch proficiency, both in speaking and writing - 3 pts
- Highly familiar employing cultural awareness and sensitivity - 3 pts
- Comprehensive technical proposal on how to conduct training in hygiene and production of oil and roasted nuts - 3 pts
- Budget – 3 pts

Interested?

Applications should be sent, in English, to ci-suriname@conservation.org on or before June 9 2021 by 4 PM. Please specify "Oil Production and Hygiene Training consultant + Your Name" in the subject line. Applications should include:

- (i) A resume of the applicant providing detailed information on the criteria listed in the "selection criteria" section of the RFP;
- (ii) A minimum of three (3) years' experience in NTFP's processing and in training local communities, especially community development enterprises in Suriname;
- (iii) Provide two studies or reports for similar work performed by the consultant in the past;

Questions and clarifications regarding the consultancy may be addressed no later than 26 May 2021 to the Technical Manager; Ms. Eryn Power by e-mail: epower@conservation.org.