

Request for Proposal

Consultancy: Dutch Language Training

Conservation International Suriname (CI Suriname) is looking for a consultant (Trainer) to provide a **Dutch Language Training** to the Paramount Chief, his assistant, and a young female leader of the Trio tribe. The Paramount Chief requested support in building his capacities to be a good leader and therefore wants to strengthen his leadership capacities and negotiation skills. This training will be part of a capacity building program which will contribute to improve leadership capacities.

Timeline & Deliverables

No.	Services	Deliverables	Acceptance Criteria	Due dates
1.	Prepare Workplan	Workplan	The workplan must contain the following but not limited to: A timeline, scope of work, objectives, trainings plan A design for the Certificate of Completion	September 12, 2022
2	Prepare Training Manual	Training Manual in Dutch Language	The training manual must contain the following topics, but not limited to: Correct pronunciation, writing, grammar, negotiation techniques in the Dutch language An examination form and/ or exercise	September 30, 2022
3	Provide Training	Short report after each session	The reports after each session must include Participants lists, pictures and subject(s) of the training sessions At the end of the last session: certificate of completion and exam results	1 day after each training session
4	Prepare Final Report	Final Report	The final report must contain the following, but not limited to: Participants lists, pictures of the training sessions, a summary of the training, next steps, and recommendations for improvement	November 2, 2022

Requirements

Applicant should meet the following requirements:

- A Bachelor's degree in Education or MO-B diploma in Dutch or higher
- At least 5 years' experience in teaching Dutch Language lessons
- At least 3 years' experience in working with local or Indigenous communities
- Dutch and English proficiency, both in speaking and writing
- Excellent knowledge of Sranan Tongo

Selection Criteria

- Overall quality of CV and Cover Letter – 3 pts
- Education Requirement - 3 pts
- Work Experience Requirement- 3 pts
- Experience with similar projects- 3 pts
- Understanding of the challenges and cultural background of Indigenous communities - 3 pts
- English, Dutch, and Sranan Tongo proficiency, both in speaking and writing - 3 pts
- Comprehensive technical proposal on how to conduct training in Dutch language - 3 pts
- Budget – 3 pts

Interested?

Applications should be sent, in English, to ci-suriname@conservation.org, by August 29, 2022. Please specify "Dutch Language Training + Your Name" in the subject line. Applications should include:

- (i) A resume and cover letter of the applicant providing detailed information on the criteria listed in the "selection criteria" section of the RFP.

Questions and clarifications regarding the consultancy may be addressed no later than August 29, 2022 to the Technical Manager; Ms. Eryln Power by e-mail: epower@conservation.org.