

APPENDIX VII: Safeguard Compliance Plan: Stakeholder Engagement

Project Title: Securing the long-term conservation of Timor-Leste's biodiversity and ecosystem services through the establishment of a functioning National Protected Area System and the improvement of natural resource management in priority catchment corridors			
Country: Timor-Leste		Implementation Timeframe: 2018-2021	GEF ID: 9434
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Date:	Version:	Description:	
June 2017	1	Project preparation phase	

INTRODUCTION

The TLSNAP project will support the Government of Timor-Leste in establishing a functional protected area (PA) system. At the site level, the project will facilitate participatory collaborative management arrangements with local communities, reducing threats to critical ecosystems and enhancing sustainable livelihoods. Innovative management mechanisms will be developed and implemented, supporting rehabilitation of degraded forest and other land areas, securing ecosystem functions including water and soil protection, and protecting against habitat damage and fragmentation.

The project objective, *"to establish Timor-Leste's National Protected Area System and improve the management of forest ecosystems in priority catchment corridors"* will be achieved through the following five outcomes distributed among the three project components:

Component 1: Establishment of a National Protected Area System

Outcome 1.1: National PA system established and implementation initiated

Component 2: Improvement of community-based natural resource management systems in priority catchment corridors

Outcome 2.1: Land degradation drivers halted and/or minimized in key catchment areas

Outcome 2.2: Capacity for communities to manage their natural resources substantially increased

Component 3: Improvement of forest management and reforestation of degraded lands in priority catchment corridors

Outcome 3.1: Sustainable forest management in priority catchment corridors substantially improved

Outcome 3.2: Priority degraded areas reforested

POLICIES AND REQUIREMENTS

The approach to stakeholder involvement and participation encourages adherence to a number of guiding principles, including:

- a. Adding value to project activities;
- b. Ensuring accessibility of information, including by both government and non-government, to inform decision-making processes;
- c. Encouraging adherence to values of transparency, trust, equity, and fairness;
- d. Promoting responsiveness to identified needs and the highest ethical standards and respects for differing priorities and values;

- e. Ensuring local ownership and the creation of outputs that are relevant and of benefit to communities and organizations;
- f. Supporting collaborative approaches to project interventions;
- g. Including different types of stakeholder groups in participation processes and benefit distribution, including but not limited to engagement, capacity building, employment, skills transfer, sharing of knowledge and the increase of cultural awareness;
- h. Developing mechanisms to manage conflicts in the public interest;
- i. Being flexible to adapt to changing circumstances;
- j. Fostering well-coordinated and planned implementation;
- k. Generating, and responding to, feedback; and
- l. Creating proactive partnerships that will enhance sustainability of project results after GEF funding ceases.

Effective stakeholder engagement is expected to support the project in generating the following benefits:

- a. Relate better to the local context;
- b. Provide technical excellence;
- c. Follow international good practice;
- d. Harmonize with other development partners and projects; and
- e. Reflect a broad range of information and perspectives.

SUMMARY OF PREVIOUS STAKEHOLDER ENGAGEMENT ACTIVITIES

Stakeholder engagement during the implementation phase will build on the consultations made as part of the project preparation phase. Generally, project design has followed highly participatory and inclusive processes, in line with CI and GEF requirements. It should be noted that a number of different and ongoing stakeholder engagement processes have led to project formulations. This includes consultations related to:

- a. The identification target sucos and field interventions;
- b. Needs and opinions of government and non-government stakeholders;
- c. Gender inequities as related to natural resource management;
- d. Broader social inclusion at the community level in relation to decision-making around the sustainable use of natural resources; and
- e. National consultations related to project document formulation, consolidation of outputs, activity design, and setting of targets /indicators.

Stakeholder consultations completed during the PPG phase are summarized below in **Table VII-1**.

Table VII-1: Stakeholder consultations during PPG phase

Date	Activity	Subject	Location	Remark
2016 Aug 17	Partner meetings and logistics analysis	Project introduction and identification of community partners	Irabere catchment (Baguia, Uatucarbau, Illiomar)	Senior CI and one Forestry staff member undertook a 3 day visit to the catchment to meet with stakeholders and identify project site locations
2016 Sept 23	Meet with Private Partner	Meet with Olam to discuss the project and how Olam can partner	Dili	Olam are a coffee buying company who are working with farmers in the Fatumasin project site. They are keen to partner with the project to improve the forest cover for the coffee
2016 Oct 6	Partner meeting and logistical analysis	Project introduction and identification of community partners	Comoro catchment (Fatumasin PA communities)	Senior CI and one Forestry staff member undertook a visit to the catchment to meet with stakeholders and identify project site locations
2016 Oct 7	GEF Management team meeting	Project introduction and formed the GEF management team during PPG phase	Dili	2 National Directorate from Environment and one from Fishery, two Chief of Department from Forestry was in the meeting
2016 Oct 20	GEF inception workshop	Project introduction to representative from Forestry, Fishery and Environment and other development partner	Dili	DG of Forestry, Coffee and Industrial Crops attended the meeting
2016 Nov 21-24	Irabere field visit	First local authority meeting in order to delivered CI official letter and explained them about the upcoming activity	Baucau, Lautem and Viqueque	Municipality Administrator, Post Administrator, Director of Agriculture Services and Chief of Suco
2016 Nov 26-27	Comoro catchment field visit	First local authority meeting in order to delivered and informed CI official letter and explained them about the upcoming activity	Liquisa and Ermera	Meeting with Municipality Administrator, Post Administrator, Regional Agriculture Director, Director of Agriculture Service and Chief of Suco

Date	Activity	Subject	Location	Remark
2016 Dec 14	GEF Management Team meeting	Update GEF progress activity GEF management team	Dili	National Directorate of Conservation Nature, ND of Forestry and Watershed Management, representative from environment and fishery
2017 Jan 17	Stakeholder workshop	Project introduction	Dili	Invited senior staff from Forestry Department, Environment and Fishery, International NGO and Local NGO as well USAID, JICA, FAO and OLAM, representative from Secretary State for Policy and Professional Training
2017 Feb 14	Community meeting and consultation in Baguai, Baucau	Community consultation	Baguai (Participant from council member Suco Uacala and Larisula)	Invited all suco council member from target Suco
2017 Feb 15	Community meeting and consultation in Uatu Carbau	Community consultation	Uatucarbau (Participant from council member of Suco Bahatata and Irabin de Cima)	Invited all suco council member from target Suco
2017 Feb 16	Community meeting and consultation in Ilomar, Lautem	Community consultation	Suco Caenliu	Invited all suco council member from target Suco
2017 Feb 17	Community meeting and consultation in Luro, Lospalos	Community consultation	Suco Baricafa	Invited all suco council member from target Suco
2017 Feb 21	Community meeting and consultation in Bazartete, Liquisa	Community consultation	Suco Fahilebo	Invited all suco council member from target Suco
2017 Feb 22	Community meeting and consultation in Railako, Ermera	Community consultation	Suco Lihu	Invited all suco council member from target Suco
2017 Mar 09	Community meeting and consultation in Bazartete, Liquisa	Community consultation	Suco Leorema	Invited all suco council member from target Suco
2017 Mar 28	Community meeting and consultation in Bazartete, Liquisa	Community consultation	Suco Ulmera	Invited all suco council member from target Suco
2017 Feb 22	Youth Training Program	Consultation with INDIMO	Tibar	Discussed with Director about the procedure for providing professional training
2017 Mar 14	Youth Training Program	Consultation with SEFOPE	Dili	Discussed with Director for Policy and Professional Training

Date	Activity	Subject	Location	Remark
2017 Apr 26	Meeting with Government staff from Forestry and Environment	Project activity and budget presentation	Office of DG FCIC	DG Forestry, National Directorate of Conservation Nature, Protected Area, Biodiversity both from Forestry and Environment, HoD of Watershed Management and Costal Area, HoD of Reforestation
2017 May 29	Focus group discussion	Baseline METT assessment for the GEF-6 Biodiversity tracking tool	Office of Department of Protected Areas, MAF	The focus group jointly completed the baseline METT assessments for the Mount Fatumasin and Mount Legumau PAS
2017 June 12	Meeting about Land using planning training	PLUP training	MAF - Caicoli	Possible participating on PLUP training provide by JICA CBNRM project phase 2
2017 June 7	Potential collaboration with JICA	Co- financing letter	JICA office	Discussed about the co-financing letter
2017 June 19	MCIE Cofinancing	Co- financing letter	MCIE - Environment	Discussing about the co-financing letter
2017 June 16	MAF/DGFC	Co – financing letter	MAF - Caicoli	Discussed about the co-financing letter

PROJECT STAKEHOLDERS

The project will engage with stakeholders at the local, national, and regional level, utilising existing structures as much as practicable. The project stakeholders and their envisaged roles on the project are described below in **Table VII-2**:

Table VII-2: Project Stakeholder Engagement Matrix

Stakeholder	Current function	Project role/responsibility
Government Agencies		
Ministry of Agriculture and Fisheries (MAF) (Forestry sector - various departments) <i>{Ministério de Agricultura e Pescas}</i>	Governing institution for forestry and terrestrial protected areas. Lead agency for implementing Decree Law No. 5/2016 on the National PA System.	MAF will be the lead government partner for all components of the project. The project will collaborate primarily with the Department of Protected Areas (<i>Departamento de Áreas Protegidas</i>) which is under the National Directorate of Nature Conservation (<i>Direcção Nacional de Conservação da Natureza</i>). For the forest mapping and reforestation and rehabilitation activities, staff from the National Directorate of Forestry will also be engaged. Other directorates will also

Stakeholder	Current function	Project role/responsibility
		<p>be involved according to the subject matter.</p> <p>MAF will appoint a national project director, who will be the chairperson of the project board.</p>
<p>Ministry of Commerce, Industry and the Environment (Biodiversity Directorate) Ministry of Commerce, Industry and the Environment (MCIE) {<i>Ministério de Comércio, Industria e Ambiente</i>}</p>	<p>National administrative and managing authority for biodiversity, GEF Focal point, CBD focal point. MCIE is responsible for industry and economic development, as well as the environment. The Ministry is the GEF operational focal point in Timor-Leste and the focal agency for the Rio Conventions (CBD, UNFCCC, and UNCCD).</p>	<p>MCIE staff will be engaged by the project on a number of fronts, specifically in terms of biodiversity conservation planning. Considering that MCIE is one of the main cofinancing partners, there will also be collaboration on complementary, parallel initiatives, collaborating on capacity building, technical advisory, and other functions. A MCIE official will be included on the project board.</p>
<p>Ministry of Tourism, Arts and Culture (MTAC) {<i>Ministério de Turismo, Artes e Cultura</i>}</p>	<p>MTAC develops tourism sector policies, supports the enterprise sector in their business growth, and promotes sustainable tourism in the country.</p>	<p>MTAC will be engaged by the project in assessing protected area sustainable financing alternatives and in supporting community groups in developing ecotourism opportunities.</p>
<p>Ministry of Public Works, Transport and Communications {<i>Ministério das Obras Publicas, Transportes e Comunicações (MOPTC)</i>}</p>	<p>MOPTC proposes and implements policy guidelines and enforces legal frameworks, including for electricity distribution, water resource management, transportation, and communications. MOPTC is also a lead government agency with respect to national spatial planning.</p>	<p>MOPTC will be engaged by the project in developing reforestation and rehabilitation plans, ensuring these plans are aligned with infrastructure investments in the two target catchments.</p>
<p>Ministry of Education {<i>Ministério do Educacau</i>}</p>	<p>The Ministry of Education develops and implements education policies, and through their municipal level offices is responsible for delivering education services.</p>	<p>It will be important to work with the Ministry of Education regarding capacity building initiatives on the project, including development of a youth training program.</p>
<p>Local government units, including:</p> <ul style="list-style-type: none"> • Municipality (<i>Município</i>) • Administrative Posts (<i>Posto Administrativo</i>) • Village (<i>Suco</i>) • Hamlet (<i>Aldeia</i>) 	<p>Timor-Leste has been undergoing a process of decentralization in recent years. The Law of Sucos (No. 9/2016) stipulates expanded administrative authority for the Suco Chiefs and Suco Councils, including in community development, dispute mediation, and revenue collection.</p>	<p>The project will have direct engagement with suco level governments, in the 10 selected sucos: 4 in the Comoro catchment and 6 in the Irabere catchment. Suco level NRM plans will be developed and integrated into suco regulations.</p>
Civil Society Organizations (CSO)		
<p>Conservation International (CI) Timor-Leste</p>	<p>For nearly 30 years, CI has been protecting nature for the benefits of all, working in 20 countries on safeguarding land, marine, and coastal ecosystems. In Timor-Leste, the CI resident office promotes biodiversity conservation, supports the development of environmental policy, and conducts ecological and biological baseline surveys.</p>	<p>As GEF Agency and executing agency for the project, CI will have primary day to day project implementation responsibilities. CI will also establish a project management unit, including a project manager and administrative and operational support staff.</p>

Stakeholder	Current function	Project role/responsibility
RAEBIA	Raebia is an organization well establish, transformed form USK Canada, has been working in Agriculture and forestry sector since Indonesia occupation. Currently they are the main partner of JICA CBNRM project implementing in LACLO catchment. RAEBIA also as a partners of FAO in Agriculture Conservation project in Baucau.	RAEBIA would be an important stakeholder, possibly as an implementing partners for planned community activities.
SANTALUM	Formed in 2003, SANTALUM is one of organization has been working in forestry sector such as community forestry, agroforestry and seedling production in the nursery which currently implementing activities funded by Small Grant Program under UNDP in Comoro catchment.	SANTALUM would be an important stakeholder, possibly as an implementing partner for the planned community activities.
HASATIL	HASATIL is a network for all non-government organization which focus in agriculture and environmental protection sector in Timor Leste.	HASATIL is an important stakeholder, possibly as an implementing partner for the planned community level activities
Timor Verde	Formed in 2003, Timor Verde is one of the organization located in Baucau, has been working in upland farming and also providing expertise in Agroforestry sector, currently implementing small grant project from UNDP	Possibly as providing training on natural recourse management in Irabere catchment.
Weed One Seed	One seed program currently implementing in BAGUIA, funded by private company from Australia, is part of carbon sequestration program.	One Seed Program as main partner in Baguia, already establish community nursery in several villages including Uacala, Larisula and Bahatata which is part of project target.
Catholic Relief Services (CRS)	CRS works with organizations around the world to help poor and vulnerable people overcome emergencies, to earn a living through agriculture, and to access affordable health care. In Timor-Leste, CRS works on several fronts to improve health, food security, income generation and ongoing peacebuilding	CRS is an important stakeholder, possibly as an implementing partner for the planned community level activities.
Mercy Corps	Mercy Corps is active in Timor-Leste working to address the root causes of poverty by increasing food production, building local economies and increasing access to energy and financial services for rural communities most vulnerable to climate change and other shocks. Mercy Corps is also one of the implementing partners on the TOMAK project funded by the Government of Australia.	Mercy Corps could possibly be an implementing partner for the planned community level activities.

Stakeholder	Current function	Project role/responsibility
Permatil	Permatil is a local NGO, supporting the WithOneSeed initiative with permaculture activities in rural communities.	Permatil is a potential local implementing partner, drawing on their experience on the WithOneSeed initiative in supporting the community level activities on the TLSNAP project.
Timor-Leste NGO Forum { <i>Forum ONG Timor-Leste (FONGTIL)</i> }	FONGTIL is a national umbrella membership-based non-government organization, for Local, National and International NGOs in Timor-Leste that share the belief to promote and advocate in all sectors for the wellbeing and interests of all Timorese citizens.	FONGTIL should be considered as a member on the Project Advisory Group, providing guidance on civil society participation on the project.
Private Sector:		
Chamber of Commerce and Industry (CCI) { <i>Camára Comercio e Industria - Kamar Dagang Dan Industri</i> }	The CCI TL is an important chamber of commerce in Timor Leste. The organization objective is to represent its members in policy advocacy, and to deliver a range of business services to enhance the skills, knowledge and performance of the businesses its represent to achieve private sector growth.	CCI should be regularly consulted, e.g., linking partners among the private sector with community groups involved in sustainable use interventions within the two target catchments.
OLAM	Coffee buyer currently buying coffee in four target villages surrounding Monte Fatumasin Protected Area.	Possibly partner in target villages ULmera, Lihu, Leorema and Fahilebo are producing coffee arabica and Robusta.
Education and Certification Institutions:		
National University of Timor-Leste { <i>Universitas Nasional Timor-Leste (UNTL)</i> }	UNTL is one of the main tertiary academic institutions in the country, with a Centre for Climate Change and Biodiversity established in 2014.	Professional staff from the Center for Climate Change and Biodiversity could support the ecological and biological surveys planned for the Comoro and Irabere catchments. The university staff and resources could also support capacity building and technical advisory needs on the project. UNTL representatives might also be considered for inclusion on the Project Advisory Committee.
Universidade Oriental Timor Lorosa'e (UNITAL)	UNITAL is a private university based in Dili with courses offered in forestry and conservation.	There could be opportunities for collaborating with UNITAL in developing and delivering the training programs planned under the TLSNAP project.
Secretariat of State for Vocational Training Policy and Employment (SEPFOPE) { <i>Secretaria de Estado para a Política de Formação Profissional e Emprego</i> }	SEPFOPE is responsible for developing policies and programs on vocational training in Timor-Leste.	SEPFOPE will be engaged by the project in certifying the youth training program on natural resource management.
National Institute for the Development of Manpower (INDMO)	INDMO is the training accreditation unit in Timor-Leste.	INDMO will be engaged by the project regarding accreditation of the youth training module. The envisaged registered training organization (RTO)

Stakeholder		Current function	Project role/responsibility
{ <i>Instituto Nacional de Desenvolvimento de Mão de Obra</i> }			qualification for CI will also be issued by INDMO.
Local communities:			
Local people		Local people in the Moto Hare sub-catchment (Comoro catchment) in the Dili Municipality and in the Afalita sub-catchment (Irabere catchment) in the Bacau, Lautem, and Viqueque municipalities, that live in or near the target catchments and who are reliant on the available ecosystem goods and services.	Participating in community conservation activities; conducting forestry work, reforestation and rehabilitation; assisting in the establishment and operation of plant nurseries; receiving training; and implementing sustainable livelihood alternatives supported by the project.
Moto Hare sub-catchment	Afalita sub-catchment		
Leorema suco	Uacala suco		
Fahilebo suco	Baricafa suco		
Lihu suco	Lari Sula suco		
Ulmera suco	Bahatata suco		
	Irabin de Cima suco		
	Cainliu suco		
Regional and International Partners:			
United Nations Development Programme (UNDP)		UNDP works in nearly 170 countries and territories, helping to achieve the eradication of poverty, and the reduction of inequalities and exclusion. We help countries to develop policies, leadership skills, partnering abilities, institutional capabilities and build resilience in order to sustain development results. As a GEF agency, UNDP has implemented several GEF financed projects in Timor-Leste, though the resident office they have in Dili. In addition to GEF projects, UNDP is active in the country in promoting sustainable human development.	UNDP is currently implementing two GEF-financed projects in Timor-Leste, and a third, a regional one, is approved for implementation. There are opportunities for collaborating on these projects, e.g., sharing experiences in addressing ecosystem rehabilitation, development of management plans for protected areas, and gender and social inclusion.
Food and Agriculture Organization (FAO) of the United Nations		FAO is an agency of the United Nations that leads international efforts to defeat hunger. In Timor-Leste, FAO has provided long-standing support, in five priority areas: 1) support to improvement of institution and coordination mechanisms for policies and laws and regulations; 2) supported first agriculture census; 3) support farming livelihoods, food availability, 4) support smallholders fishing and aquaculture households; and 5) support the renewal realignment and development of Timor-Leste's crop system.	The project should collaborate with FAO in their development of a community forestry policy for Timor-Leste, and also on technical matters including forest mapping, designing sustainable forest management plans, and on designing and implementing reforestation and rehabilitation interventions.
Japan International Cooperation Agency (JICA)		JICA is a governmental agency that coordinates official development assistance for the government of Japan. JICA has provided critical support to the Government of Timor-Leste for several years, namely with respect to watershed management, forest conservation, spatial planning,	There are several opportunities for engaging JICA on the project. For example, JICA is implementing a watershed management program in the Comoro catchment, in a different sub-catchment as planned for the TLSNAP project. The TLSNAP project can build upon the collaborative

Stakeholder	Current function	Project role/responsibility
	<p>and recently in infrastructure development.</p> <p>JICA is providing critical support to GoTL in several areas of relevance to this project, namely coastal forest management, catchment and watershed management and spatial planning. They should be invited to participate on the regional stakeholder partnership forum.</p>	<p>management arrangements developed over the past several years.</p>
<p>United States Agency for International Development (USAID)</p>	<p>USAID is the United States Government agency which is primarily responsible for administering civilian foreign aid</p> <p>USAID is active in Timor-Leste, particularly in aquaculture, environmental protection, and climate change adaptation.</p>	<p>Potential collaboration opportunities with USAID and the TLSNAP project include capacity building, gender mainstreaming, and partnerships with the private sector and civil society.</p>
<p>Depart of Foreign Affairs and Trade (DFAT), Government of Australia</p>	<p>DFAT is a department of the Government of Australia charged with the responsibility of advancing the interests of Australia and its citizens internationally</p> <p>DFAT programs in Timor Leste based on three strategic objectives: 1) improving livelihoods; 2) enhancing human development; and 3) strengthening governance and institutions.</p>	<p>Potential collaboration opportunities between DFAT and the TLSNAP project include developing innovative partnerships with government, private sector, and civil society, and also with respect to promoting women's economic empowerment in agriculture.</p>
<p>Deutsche Gesellschaft für Internationale Zusammenarbeit GmbH (GIZ)</p>	<p>GIZ is a German development agency headquartered in Bonn and Eschborn that provides services in the field of international development cooperation.</p> <p>GIZ has been active in Timor-Leste since 1999, on peace building and sustainable development programs, and the agency is currently one of the implementing partners for the EU funded Global Climate Change Alliance Programme in Timor-Leste.</p>	<p>There are potential synergies with GIZ on the GCCA-TL programme, e.g., in terms of developing and implementing community driven natural resource management.</p>
<p>Local Media:</p>		
<p>Timor Telecom</p>	<p>Timor Telecom (TT) is the fixed and mobile telecommunications network operator of Timor-Leste.</p>	<p>There could be support for ensuring effective communication across the landscapes where the project will be implementing activities.</p>
<p>Radio-Televisão Timor Leste (RTTL)</p>	<p>RTTL is the national radio and television broadcaster in Timor-Leste.</p>	<p>Potential support for producing and disseminating communication and knowledge products on the project.</p>
<p>Suara Timor Lorosae (STL)</p>	<p>STL is a media company, producing printed and online based content.</p>	<p>Potential support for producing and disseminating communication and knowledge products on the project.</p>
<p>Audiovisual Production House {<i>Casa de Produção Audiovisual</i>}</p>	<p>Casa de Produção Audiovisual (CPA) records and produces audiovisual</p>	<p>Potential support for producing and disseminating communication and</p>

Stakeholder	Current function	Project role/responsibility
	<p>stories on Timor-Leste that are broadcasted in the national network TVTL. CPA also works with partner organizations to produce advocacy and educational videos. CPA is a non-profit organization associated with the Society of Jesus Foundation.</p>	<p>knowledge products on the project, particularly with respect to traditional knowledge.</p>

STAKEHOLDER ENGAGEMENT PLAN

The stakeholder engagement plan is based on consultations made during the project preparation grant (PPG) phase, starting with a national PPG inception workshop, and subsequently through interviews with key governmental sector officials, community consultations, and consultations with project partners.

Stakeholder groups

Beneficiaries

At the community level, the project focuses on vulnerable local beneficiaries, including women and youth, specifically those people who are reliant upon ecosystem goods and services within the target catchments. At the government level, strengthened capacities in participatory management of natural resources will enable operational staff the know-how and field experience to replicate the approaches in other catchments, and policy-makers will benefit from a functioning PA system, supported by a 5-year national PA system plan and a framework for sustainable protected area financing.

Non-governmental Organisations (NGOs)

NGOs will be important partners throughout implementation of the project, assisting with community conservation activities, sustainable livelihood interventions, land rehabilitation, public outreach, and knowledge management.

Private Sector

Participation of the private sector is an important element with respect to enhancing the likelihood that the results achieved during the project’s lifespan will be sustained after GEF funding ceases. The private sector will benefit from the enabling environment created by the strengthened capacity of community conservation groups.

Professional and Scientific Communities

The project will make substantive contributions to the knowledge base and skills set of the professional and scientific communities in Timor-Leste. Local specialists and institutions will participate in advisory roles and service providers. Through collaboration with international experts, local professionals will also benefit from state-of-the-art approaches in natural resource management.

Regional and International Partners

One of the main comparative advantages of CI is the organization’s global footprint, and their collective strategic and technical expertise in advancing state-of-the art approaches to conservation.

Culturally Appropriate Stakeholder Engagement

The project will ensure that stakeholder engagement is undertaken in a culturally appropriate manner, delivering environmental and development benefits.

Given low literacy levels in some of the target *sucos*, project details will be communicated orally and visually as well as in written form in local languages, to ensure local stakeholders can understand the specific activities being implemented and the potential impacts and benefits.

Long-term stakeholder participation

The project will provide the following opportunities for long-term participation of stakeholders, with a special emphasis on the active participation of local communities and institutions, and enhancement of inter-agency, inter-sectoral coordination.

- a. Decision-making – through the project management unit. The terms of reference for the project management will outline protocols and procedures involving stakeholder participation, including managing key stakeholder relationships, conducting consultations with relevant stakeholders as required; and providing guidance and oversight for project implementation.
- b. Capacity building – at systemic, institutional and individual level – is one of the key strategic interventions of the project and will target all stakeholders that have the potential to be involved in implementing and/or monitoring management agreements related to project activities. The project will target especially organizations operating at the community level to enable them to actively participate in developing and implementing activities.
- c. Knowledge management - will include the participatory development of an integrated knowledge management strategy, which will emphasize “communities of practice”, outreach services, dissemination of information on good practices and lessons learned on as wide a scale as possible. Moreover, the project will create an enabling platform for multi-layered stakeholder participation through establishment of interoperable information systems, and institutionalizing participation through a range of networks, partnerships, and exhibitions.
- d. Coordination with related initiatives – The project will coordinate its activities with other GEF funded projects and also with other complementary initiatives.

Change Agents

The project will also facilitate involvement by relevant change agents, including research institutions and other stakeholders within the scientific and professional communities, and NGOs, who have built up collaborative relationships with local communities, particularly lower income ones.

TIMETABLE

A number of groups (see **Table VII-3**) will be established or strengthened over the course of the project, to support implementation and to build stakeholder platforms that would guide continuation and upscaling of project results after GEF funding ceases.

Table VII-3: Planned groups that will be formed or strengthened during project implementation

No.	Group Description	Level	Est. Members	Est. No. Annual Meetings
1	Project Board	Multiple	MAF, MCIE, CI, Suco Reps.	1
2	Project advisory committee	National	12 (governmental agencies, CI, NGOs, community representatives)	4
3	Mount Fatumasin PA management committee	Catchment	MAF, CI, <i>município</i> , <i>posto administrativo</i> , <i>suco</i> , traditional leaders	4
4	Mount Legumau PA management committee	Catchment	MAF, CI, <i>município</i> , <i>posto administrativo</i> , <i>suco</i> , traditional leaders	4

No.	Group Description	Level	Est. Members	Est. No. Annual Meetings
5	Leorema <i>suco</i> community conservation group	<i>suco</i>	Community based organization, supported by <i>suco</i> and traditional leaders	4
6	Fahilebo <i>suco</i> community conservation group	<i>suco</i>	Community based organization, supported by <i>suco</i> and traditional leaders	4
7	Lihu <i>suco</i> community conservation group	<i>suco</i>	Community based organization, supported by <i>suco</i> and traditional leaders	4
8	Ulmera <i>suco</i> community conservation group	<i>suco</i>	Community based organization, supported by <i>suco</i> and traditional leaders	4
9	Uacala <i>suco</i> community conservation group	<i>suco</i>	Community based organization, supported by <i>suco</i> and traditional leaders	4
10	Baricafa <i>suco</i> community conservation group	<i>suco</i>	Community based organization, supported by <i>suco</i> and traditional leaders	4
11	Lari Sula <i>suco</i> community conservation group	<i>suco</i>	Community based organization, supported by <i>suco</i> and traditional leaders	4
12	Bahatata <i>suco</i> community conservation group	<i>suco</i>	Community based organization, supported by <i>suco</i> and traditional leaders	4
13	Irabin de Cima <i>suco</i> community conservation group	<i>suco</i>	Community based organization, supported by <i>suco</i> and traditional leaders	4
14	Caenliu <i>suco</i> community conservation group	<i>suco</i>	Community based organization, supported by <i>suco</i> and traditional leaders	4
15				

The project board, with representatives from MAF, MCIE, CI, and the target *sucos*, will convene once per year. A cross-sectoral project advisory committee will be established to support project implementation on technical matters and to ensure multiple stakeholder groups are proactively engaged. The project advisory committee will be an important stakeholder platform, with meetings planned on a quarterly basis. Protected area management committees will be established for the Mount Fatumasin and Mount Legumau PAs, in accordance with requirements stipulated in Decree Law No. 5/2016. The projected area management committees will include representative stakeholders, ensuring that affected and interested stakeholder groups are involved. Community conservation groups will be established in each of the ten target *sucos*, to support the implementation of the collaborative PA management activities, the *suco* NRM plans, and the reforestation and rehabilitation activities.

Stakeholder engagement will also be facilitated through organizing several workshops over the course of the project, as listed below in **Table VII-4**.

Table VII-4: Planned workshops and awareness campaigns during project implementation

No.	Workshop Subject	Est. No. of Attendees	Est. Location	Est. Date
1	Project Inception Workshop	50	Dili	Y1
2	Regional Workshop on PA Sustainable Financing	40	Dili	Y2
3	Mount Fatumasin PA public hearing	40	Bazartete	Y2
4	Mount Legumau PA public hearing	120	Baguai and Luro	Y2
5	National workshop on youth training	50	Dili	Y3
6	National workshop on sustainable use of forest resources	50	Dili	Y3

No.	Workshop Subject	Est. No. of Attendees	Est. Location	Est. Date
7	National stakeholder workshop on HCV assessments	50	Dili	Y3
8	Awareness campaign: sustainable forest management	500	All target sucos	Y3
9	National stakeholder workshop on reforestation and rehabilitation	50	Dili	Y4
10	National Project Completion Workshop	50	Dili	Y4

The project inception workshop will set the stage for proactive stakeholder engagement. The project plans to organize a regional workshop on sustainable PA financing in Year 2, in order to share regional and international best practice. In accordance with the requirements under Decree Law No. 5/2016, public hearings will be held for the formal establishment of the Mount Fatumasin and Mount Legumau PAs. These public hearings are planned in Year 3. Several national workshops are planned to facilitate partnerships and to share best practice; including sustainable livelihoods, HCV assessments, reforestation and rehabilitation, and youth training on NRM. In Year 5, a project completion workshop will be held in Dili, to present the results achieved on the project and to enhance sustainability through various stakeholder partnerships and other arrangements.

MONITORING AND REPORTING

Performance of the targets specified in the action plan will be regularly monitored and monitoring and evaluation results will be reported in the project progress reports and project implementation review (PIR) reports.

RESOURCES AND RESPONSIBILITIES

The project management unit, led by the project manager, will be responsible for implementation of the stakeholder engagement plan and for installing adaptive management measures as deemed relevant based on progress made on project activities.

The project advisory committee will be responsible for providing technical and strategic guidance during implementation, and the committee members will be invited to make presentations at project board meetings as needed.

At the local level, the PA management committees will be the main stakeholder engagement structures for guiding the activities associated with PA management. The project will also engage with the *suco* councils in the ten target *sucos*, through the auspices of the community conservation groups and facilitated by the two project catchment coordinators.

Participation of the civil society and private sectors are important with respect to enhancing the likelihood that the results achieved during the project's lifespan will be sustained after GEF funding ceases. Local NGOs have established operations in Timor-Leste, and private sector enterprises can provide market entry points that could enable local communities in further developing sustainable use of certain ecosystem goods and services. The Timor-Leste NGO Forum and the Chamber of Commerce and Industry will be key focal points for facilitating civil society and private sector engagement, respectively.

Engagement with other key regional and international stakeholders, including the JICA, UNDP, USAID, DFAT, GIZ will be facilitated, largely through technical advisory arrangements and networking on complementary projects and initiatives.

The indicative budget for the planned monitoring and evaluation activities under this safeguard plan is included in Line Item c (Project Results Monitoring) in the project M&E plan.

GRIEVANCE MECHANISM

The project will ensure that local communities participate throughout the implementation phase and will strive to avoid potentially adverse impacts, including unintended consequences.

In the first instance, any grievance should be addressed and where possible resolved locally. CI will be responsible for informing project-affected communities about the grievance provisions, including the ESMF's accountability and grievance mechanism. Contact information of CI and the GEF will be made publicly available to involved stakeholders. Complaints to CI can be made through many different channels including, but not limited to face-to-face meetings, written complaints, telephone conversations, or e-mail.

The project will also work closely with existing *suco* level administrative and traditional structures for addressing potential disputes. It will be imperative to maintain proactive engagement with *suco* councils and traditional leaders, who are often called upon to settle land related issues and other conflicts in rural communities.

Stakeholders may raise a grievance at any time to Conservation International (CI), as the Executing Agency (EA) about actions implemented by the project and the application of its safeguard frameworks. Affected stakeholders should be informed about this possibility and contact information of the respective organizations at relevant levels should be made available either online, during the project inception workshop and/or in project target sites where most relevant.

The Accountability and Grievance Mechanism is intended to supplement the proactive stakeholder engagement that is required of CI and implementing partners throughout duration of the project. Communities and individuals may request an Accountability and Grievance Mechanism process when they have used standard channels for project management and quality assurance, and are not satisfied with the response.

If this process does not result in resolution of the grievance, the grievant may file a claim through CI's EthicsPoint Hotline at <https://secure.ethicspoint.com>

Through EthicsPoint, CI will respond within 15 calendar days of receipt, and claims will be filed and included in project monitoring processes.

Alternatively, the grievant may file a claim with the Director of Compliance (DOC) who is responsible for the CI Accountability and Grievance Mechanism and who can be reached at:

Mailing address: Director of Compliance
Conservation International
2011 Crystal Drive, Suite 500
Arlington, VA 22202, USA.

ACTION PLAN

Activity	Actions	Indicator	Target
Promoting cross-sectoral and multidisciplinary stakeholder engagement.	Promote cross-sectoral and multidisciplinary stakeholder engagement, including government agencies, civil society, private sector, local people, and other stakeholder groups as appropriate.	Number of government agencies, civil society organizations, private sector, local people, and other stakeholder groups that have been involved in the project implementation phase on an annual basis	25
Promoting active stakeholder involvement.	Promote active and regular stakeholder involvement throughout the project implementation phase.	Number persons (sex disaggregated) that have been involved in project implementation phase (on an annual basis)	100
Organizing and facilitating stakeholder engagement.	Organize and facilitate stakeholder engagement functions, to ensure effective and inclusive involvement and participation.	Number of engagement (e.g. meeting, workshops, consultations) with stakeholders during the project implementation phase (on an annual basis)	10
Monitoring and evaluating stakeholder satisfaction.	Monitor and evaluate stakeholder satisfaction by independent assessment at midterm and terminal phases of the project implementation.	Percentage of stakeholders who rate as satisfactory the level at which their views and concerns are taken into account by the project <i>(responsible party for measuring this indicator is CI-GEF Agency and this will be undertaken by the consultant hired by the CI-GEF Agency to conduct the MTR and Terminal Evaluation</i>	90%

MONITORING AND REPORTING

Performance of the targets specified in the action plan will be regularly monitored and monitoring and evaluation results will be reported in the project progress reports and project implementation review (PIR) reports.
